

MINUTES OF THE MEETINGS OF IQAC .

During the post accreditation period IQAC conducted fifty one official meetings. Every year plan of action is presented and discussed in the Orientation Program for the teaching and non-teaching members.

IQAC urged the members to take care of the suggestions given by the peer team.

Bridge courses, remedial coaching classes, value addition, inclusion of co curricular activities that enhance the skills of the students, monitoring the performance of students through staff guardianship, importance to be given to the opinions of students are stressed.

Motivating all the internal stakeholders to strive for better grade, it suggested facilitating learner-centric environment, laying stress on periodic feedbacks, and programs with a focus on gender equity, environmental pollution, and value orientation. As major/minor research projects improve the calibre of the teachers and certificate/ diploma courses improve the skills and enhance the employability opportunities for the students, the members were asked to take care of both. The Controller of Examinations, Librarian, Physical Director and all the science departments were advised to provide information on the student support services available by organising Orientation classes, soon after the closure of admissions.

Feedback from all the stakeholders was taken, analyzed and is available on the college WEB.

Departments were motivated to organize workshops on important global issues like environmental pollution, Gender equity, Intellectual Copy Rights, Yoga and meditation, Diminishing values. The members of the department of Commerce were advised to organise departmental workshop on entrepreneurship.

Stressing the importance of Invited talks, motivational classes, industrial/ study/ historical tours, IQAC recommended the members to organise them.

IQAC emphasized the need to activate all the clubs and committees, especially Career Guidance and placement cell for the good of students.

IQAC recommended the members to incorporate innovative methods of teaching learning process; extension activities and outreach activities that indicate social responsibility,

IQAC urged the staff members not to ignore the basic responsibilities of teachers like writing teaching diaries, getting them signed by the Head of the Department daily and by the Principal before 5th of every month.

Everyone is a lifelong learner and a teacher is more so. IQAC counselled the members to improve their qualifications, contribute articles to journals, deliver invited talks and make a mark of themselves.

NSS Program Officers, NCC Officer are entrusted with the job of organizing outreach programs.

ACTION TAKEN REPORT

Spreading research culture among the staff members --- 6 staff members members acquired Ph.D degree during the last five years.

Moving in the direction of quality enhancement, staff members published 246 articles in the national and international journals of repute with ISSN/ISBN number. They presented 91 papers in national and international seminars, which are published in the Proceedings without ISSN/ISBN number.

3 members received grant from UGC to do minor research projects during the past 5 years.

As a measure of quality enhancement, 5 members received State Best Teacher Award during the post accreditation period and four other awards too.

Striving for excellence Research Directors of the institution have been guiding research scholars. During the post accreditation period, 23 members are awarded Ph.D.

Submission of dairies, completion of syllabus as per schedule, counselling wards etc were carried out efficiently by the staff members.

To inculcate research bent of mind Project work for VIthe Semester students is made mandatory.

Under innovation Ecosystem, the institution took up Mushroom Cultivation and Lab on Wheel program.

Without skills it is difficult to foster global competencies and so a number of skill-based, employment oriented certificate course are offered. As there is wide choice, students can choose the course as per his/ her choice.

Skills without values are of no use to the nation. To inculcate value system among students, the last hour of every Saturday is allotted for Value Based Education Forum, which arranges lectures on values, Gender equity, environmental protection, social responsibility and justice etc., Students interact with the speakers and sometimes come forward to express their views on the diminishing values. They are intended to sow seeds of values in the tender hearts so that they will turn out to be responsible citizens with humanitarian outlook.

Skills and Values without social responsibility do not make a full man. Since its inception, the institution has been rendering service to the community in the way it could and takes efforts in inculcating social responsibility through outreach programs and community service.

Service orientation is given to students by making them participate in the rallies against Corruption, Sexual harassment, non-violence etc and by motivating them to render service in one form or other to the victims of natural calamities.

Innovative methods of teaching learning process like Lab on Wheels, Live projects, and evaluation by the students on all the aspects related to the institution are practised.

In its efforts to promote the use of technology, ICT enabled infrastructure is provided in the form of Smart rooms, internet access in the central library free of cost, presentation of project report in way of PPT etc. This is bound to pave way to learner-centric learning.

Every year two national seminars on global importance, two guest lectures on topics of local/ national/ global concern, observing two important days by every department, co curricular activities that raise the calibre of the students, extracurricular/ outreach activities that develop rapport and communal harmony are a few activities planned and followed by all during the post accreditation period.