

Minutes of IQAC meeting and compliances:

DATES	AGENDA	MINUTES	EXECUTION
4-6-18	<p>Plan of Action for18-19</p> <p>Faculty development for teaching staff& Review of results.</p> <p>Orientation classes for 2nd & 3rd year students</p> <p>Workshop to office staff on Computer literacy</p>	<p>Plan of action discussed &approved</p> <p>Faculty development for teaching staff on 5-6-18</p> <p>Resolved to conduct Orientation classes for 2nd & 3rd year students for a week</p> <p>As computer literacy is essential for all t is decided to conduct Two-Day workshop on basics in computers to non-teaching staff</p>	<p>Yes</p> <p>Conducted on 5-6-18</p> <p>Conduced from 6th to 13h June</p> <p>Department of Computer Science conducted the program On 11,12, August,2018.</p>
7-7-18	<p>Orientation to the first year students by the Controller of Examinations</p> <p>It is resolved to conduct orientation classes to the newly joined students by the Librarian</p> <p>Internal Audit</p> <p>Motivating students</p>	<p>CE has resolved to conduct orientation class to the first year decree students on autonomous system, examination system and marks to secure in internal as well external exams</p> <p>Resoled to conduct Orientation class for first year students on student support services is given by the Librarian in the Library for BCom /BSc/BA</p> <p>It is resolved to conduct Internal academic audit and verify all the records in view of NAAC Pee Team visit. As the Peer Team interacts with the students</p> <p>Department of English is assigned the work of motivating and guiding the students.</p>	<p>Awareness on Student Support Services available in the library is given by the Librarian on 17th & 18th July.</p> <p>Conducted 19th July.</p> <p>Conducted on 20th 21st & 22nd of July</p> <p>Meetings were condocted on July 13th20</p>

	<p>Conduct of Workshops & National Seminars by different departments</p>	<p>CE has resolved to conduct orientation class to the first year degree students on autonomous system examination system and marks to secure in internal as well external exams.</p> <p>Dept Of Computer Science is motivated to conduct two-day workshop in August</p> <p>Dept of Library & Information Sciences came forward to organize One-Day Workshop in August.</p> <p>Dept Of Computer Science is motivated to conduct two-day workshop in August</p> <p>One Day Workshop in the month of December by the Dept of Commerce.</p> <p>IQAC will organize a National Seminar in December</p> <p>One-Day Workshop by the Dept of English in January.</p>	<p>It is resolved to conduct orientation classes to the newly joined students by the Controller of Exams. 15th & 24th August and 12th September.</p> <p>Two-Day workshop for Office staff on basics in Computers by the Department of Computer Science on 11th & 12th July</p> <p>One-Day Workshop on Utilization of e-Resources was organized on 10-8-18</p> <p>Workshop on Web Designing was organized on 17th & 18th August.</p> <p>Workshop on Entrepreneurship & IPR was organized on 13th December</p> <p>One-Day National Seminar on "Recent Trends In Students Anti Social Behaviour Implications For The Future Of Education" by IQAC on 19-12-19.</p> <p>One Day Workshop on Importance of English in the Global Village on 22-1-19</p>
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2-8-18	<p>Analysis of the Feedback taken from all the stakeholders</p> <p>Swachh Bharath</p> <p>Cultural activities</p>	<p>It is resolved to entrust the work of analyzing and finalizing the feedback obtained from all the stakeholders to the staff guardians</p> <p>It is resolved to request the staff and students to participate in swachh Bharath program and keep the departments classrooms and gardens neat</p> <p>It is resolved to request the Convener to train the students in cultural activities with the help of IQAC Coordinator.</p>	<p>Completed the work by 18th August.</p> <p>It is a continuous process and the work was done .</p> <p>Dept of Telugu looked after it .</p>

	<p>Newsletter & Research Bulletin</p> <p>Quality enhancement</p>	<p>It is resolved to request Mrs Sree vani to finalize Newsletter Dr D.Madusudana Rao research Bulletin.</p> <p>Resolved to enhance quality in every aspect</p>	<p>Mrs Sri Vani & Dr D Madhusudan Rao kept them ready for the perusal of NAAC team by 1-9-19</p> <p>Staff members expressed willingness.</p>
18-8-18	<p>Presentation of PPTs before mock per team</p> <p>Meeting with the parents & Alumni</p> <p>Mock Peer Team visit</p>	<p>PPT by the principal PPT by the coordinator PPT by the Librarian PPT by the Physical Director PPT by all the departments</p> <p>It is resolved to invite parents and alumni to attend a meeting in connection with NAAC Peer Team visit. It is resolved to conduct mock peer team visit to all the departments.</p>	<p>As per the schedule prepared by the IQAC Coordinator, all presented PPTs on 18th & 19th Aug</p> <p>Meeting was held on 24th August.</p> <p>It was completed on 25th & 26th August and gave certain constructive suggestions.</p>
11-9-18	<p>Reports from various Clubs & Committees & details about the certificate courses.</p>	<p>Reports from the Sports Committee, Cultural & Literary Association, NCC & NSS; Library, Magazine, Research Promotion Committee, Newsletter Committee, Eco Club Red Ribbon; Extension Committees.</p>	<p>Reports were presented on 12th September.</p>
22-9-18	<p>Review of NAAC Peer Team visit</p>	<p>Every department expressed satisfaction with the way the visit went on.</p>	<p>NAAC Peer Team visited on 19th & 20th September.</p>
27-9-18	<p>Review of Autonomous Committee visit</p>	<p>Except for a few minor mistakes, everything went on well</p>	<p>Autonomous Committee visited on 24th & 25th Sept..</p>
6-10-18	<p>Completion of syllabus & Add on Course Outreach programs</p>	<p>It is resolved to complete the syllabus taking special classes and complete Add on courses at the earliest. It is resolved to take up as many outreach programs as possible.</p>	<p>Syllabus was completed on time and Add on Courses were completed by January 2019. Sharing and Caring by the Dept of English</p>
5-11-18	<p>Library week NVR Jayanthi</p>	<p>It is decided to organize Library week celebrations</p>	<p>Library week was organized from 14th to 21st November</p>

		It is decided to take part in the Birthday celebrations of NVR on Dec 10 th	NVR Jayanthi as celebrated on 10-12-18
3-12-18	Review on the result of NAAC accreditation	After expressing thorough disappointment at the Grade, members have taken a decision to put maximum efforts to get better grade in the next cycle.	It is a continuous process.
10-1-19	College Day	College Day on a Grand scale	Celebrated on 28-1-19